

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of  
Sixpenny Handley & Pentridge Parish Council  
Held 2<sup>nd</sup> July 2026 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

| Item        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Action By |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|             | <b>0 members present at the public open session</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |
| <b>1964</b> | <p><b>Attendance &amp; Apologies</b><br/> Cllr James Reed (Chairman of the Parish Council)<br/> Cllr Simon Meaden (Chairman of the Finance &amp; General Purposes Committee)<br/> Cllr Ros Adams<br/> Cllr Dave Adams<br/> Cllr Robert Hassall<br/> Cllr Colin Taylor<br/> Cllr Helen Lawes</p> <p><b>Also in Attendance</b><br/> Ciona Nicholson (Clerk)</p> <p><b>Apologies</b><br/> Cllr David Chick</p>                                                                                                                                                                                                                                                                  |           |
| <b>1965</b> | <p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p>Cllr Lawes declared an interest in Item 7 - Occasional Access Agreement.</p> <p>Under section 33 of the Localism Act 2011 – Clerk allowed dispensation to contribute to the discussion.</p> <p><b>The following members declare non-pecuniary interests in matters relating to:</b></p> <p>Cllr Colin Taylor – Pentridge Village Hall &amp; SH Village Hall 1<sup>st</sup> Woodcutt Scouts, CCIO<br/> Cllr James Reed – Community Land Trust &amp; Item Speed-watch<br/> Cllr Andy Turner – Community Land Trust &amp; Skate-park Project<br/> Cllr Simon Meaden- 1<sup>st</sup> Woodcutt Scouts</p> |           |
| <b>1966</b> | <p><b>Matters arising from the last F&amp;GP Parish Council Meeting held 4<sup>th</sup> June 2026.</b></p> <p>No matters arising.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |
| <b>1967</b> | <p><b>Play Area Matters &amp; Reports</b></p> <p>The weekly on-sight inspections by the Creative Hub reported no issues other than broken palings.</p> <p>The monthly inspection was carried out by Mr Kirsch who reported that the play area was in good order with exception of missing palings and previously identified maintenance items.</p> <p>Local contractor A Hancock confirmed 27<sup>th</sup> – 30<sup>th</sup> July to tend to the Recreation Ground maintenance items.</p>                                                                                                                                                                                    |           |

|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
|      | <p>Creative Play attended the site on Wednesday 1<sup>st</sup> July as a follow up to the results of the AVA Inspection (April 26). The Engineer attending added x3 wooden brackets to the new climbing frame to eliminate movement and the risk of entrapment. Following unprecedented hot weather, the 'walkway tread' had lifted which the Engineer was able to secure down.</p> <p>Clerk to give feedback to Creative Play regarding the design fault; additional brackets needed to stabilise the plastic grab points.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Clerk                     |
| 1968 | <p><b>Sports Facilities Matters &amp; Recreation Ground</b></p> <p><b>Storage Facility</b></p> <p>Local contractor A Hancock confirmed groundwork preparation will commence on 3<sup>rd</sup> August ready for the installation of the metal stud framework for the bins and barrels.</p> <p><b>VH Generator</b></p> <p>Cllr Adams confirmed that the generator had tested positively with no issues to report.</p> <p><b>Walkway between Tennis Court &amp; Bowls Club</b></p> <p>The path between tennis courts &amp; bowls club has been in poor condition throughout the winter months and is susceptible to flooding. As a popular walkthrough the PC has received requests to improve the surface. Clerk to contact C&amp;G Tarmac and two further Contractors for quotes to tarmac the area.</p> <p><b>Cricket Pitch Boundary Fence</b></p> <p>Due to the escalating costs of installing a permanent 4 ft high metal fencing to prevent lost cricket balls during the cricket season members of the Cricket Club the PC agreed to explore alternative options.</p> <p>Clearing the bank more regularly during the spring/summer season along with installing a temporary gale breaker screen. Clerk to liaise with CC &amp; local Fencing Contractor Liam Stainforth.</p> | Clerk                     |
| 1969 | <p><b>Sports Association</b></p> <p>Grassroots Football Clubs can secure funds via the Football Foundation Storage Container Grants. With landlord consent the grants cover up to 75% of the costs for a new container. Clerk to check planning requirement and confirm a suitable location.</p> <p>PC received an enquiry from an U10 team currently playing in the BRS league to play their matches on a Saturday morning. Clerk to liaise with Sports Association.</p> <p>Clerk to liaise with Sports Association regarding tennis court surface refurbishment timescales.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>Clerk</p> <p>Clerk</p> |

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <p><b>1970</b></p> | <p><b>Occasional Access Agreement Review</b></p> <p>Members remain committed to improving security for the properties along Common Road whose properties back on to the Recreation Ground.</p> <p>The updated draft Agreement for 'Common Road Residents to occasionally access their Gardens via the Sixpenny Handley Recreation Ground' was circulated prior to the meeting along with covering letter to residents.</p> <p>With minor adjustments, a second draft will be sent to members of the council for final approval.</p> <p><b>Members unanimously agreed the following action:</b></p> <p>To deliver the covering letter explaining the proposal.</p> <p>The PC to purchase a new padlock and 17 keys that cannot be replicated (x3 extra keys for contractors &amp; First School)</p> <p>Each household that requires occasional access can purchase a new key at a cost of £30.00 to be fully refunded on return of the key should access no longer be required or sale of the property.</p> <p>Each resident will be asked to sign a copy of the updated agreement &amp; collect the new key from the Parish Office by arrangement.</p>                               | <p><b>Clerk</b></p> |
| <p><b>1971</b></p> | <p><b>Correspondence</b></p> <p>Clerk contacted homeowners of 56 High Street regarding the urgent maintenance of the Leylandii Hedge adjacent to the highway close to the bend at the top of the High Street.</p> <p>Dorset Highways were consulted and following a site visit confirmed that the mandatory safety checks had been taken and under the Wildlife and Countryside Act 1981 Section 4 (3) (c) does make allowance for carrying out a lawful operation.</p> <p>Proposal: To heavily cut back the hedge to allow access to the full width of the pavement. A quote received from Countryside Services £700.00 to carry out the works. Members approved 50% contribution towards the cost of the maintenance works for safety of the public.</p> <p>Clerk to confirm the proposed works and include a copy of the Countryside Services quote for the homeowners.</p> <ul style="list-style-type: none"> <li>Local peripatetic music teacher hires the Parish Office on a weekly basis and will continue through the summer holidays.</li> <li>Local Historian Mr Bill Chorley continues his RAF talks for residents on Friday mornings between 10.00 – 11.00am.</li> </ul> | <p><b>Clerk</b></p> |
| <p><b>1972</b></p> | <p><b>Financial Matters &amp; Expenditure</b></p> <p>The RFO circulated to members prior to the meeting a report on finances to 2<sup>nd</sup> July 2026. Bank Reconciliation for signing; List of Receipts &amp; Payments for scrutiny.</p> <p>Members reviewed 1<sup>st</sup> quarter spend against budget.</p> <p>Clerk to administrate payments, Scrutineer Cllr H Lawes 2<sup>nd</sup> Cllr C Taylor &amp; 3<sup>rd</sup> Cllr Hassall to authorise payments.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |

Meeting Closed 8.30pm

**These minutes are to be signed by the Chairman after approval  
at the next Full meeting of the Parish Council.**

**Signed;..... 23<sup>rd</sup> July 2026**

## Sixpenny Handley & Pentridge Parish Council

### Payments – 2<sup>nd</sup> July 2026

| Date       | Description                                        |         | Payments |          |
|------------|----------------------------------------------------|---------|----------|----------|
| 02/07/2026 | Dorset Council Rent                                | SO      |          | 484.00   |
| 02/07/2026 | C Nicholson (June Salary Payment)                  | On-line |          | 1,094.69 |
| 02/07/2026 | Nest Pension Payment                               | DD      |          | 82.48    |
| 02/07/2026 | HMRC (Tax & NI)                                    | On-line |          | 451.69   |
| 02/07/2026 | Marc Hayward (x3 Litter bins)                      | On-line |          | 22.50    |
| 02/07/2026 | L J Tuckey (x4Parish Office cleans)                | On-line |          | 30.00    |
| 02/07/2026 | C Nicholson (Office supplied printer paper)        | On-line |          | 21.50    |
| 02/07/2026 | C Nicholson (Reimbursement UPS charges SID)        | On-line |          | 28.55    |
| 02/07/2026 | CLlr J Reed (Reimbursement Annual Parish Assembly) | On-line |          | 48.37    |
| 02/07/2026 | N D Dibben (Reimbursement Diesel Generator/Mower)  | On-line |          | 209.12   |
| 02/07/2026 | S Carter 2025-26 Audit                             | On-line |          | 300.00   |
| 02/07/2026 | Bank Service Charge                                | DD      |          | 9.40     |
| 02/07/2026 | Bank Service Charge                                | DD      |          | 6.77     |
| 02/07/2026 | SSE Electricity up to May 2026                     | DD      |          | 620.67   |
| 01/06/2026 | SSE Credit (standing charge refund)                | Credit  | 335.31   |          |
| 05/06/2026 | SSE Credit (standing charge refund)                | Credit  | 1060.93  |          |
| 02/07/2026 | Interest                                           | Credit  | 632.27   |          |
| 16/06/2026 | Wessex Internet                                    | DD      |          | 1.20     |
| 26/06/2026 | Vodafone                                           | DD      |          | 41.59    |
|            |                                                    |         |          |          |
|            | July Total                                         |         | 2,028.51 | 3,452.53 |

To be submitted by the Clerk on Friday 2<sup>nd</sup> July 2026.

Scrutineer – Cllr H Lawes 1<sup>st</sup> On-line authorisation Cllr Taylor 2<sup>nd</sup> On-line authorisation Cllr Hassall

Scrutineer.....Date.....